my|CalPERS Business System Update

Public Employer Readiness Team
February 4, 2009

Presenter: Christina Forakis, Deputy Project Manager
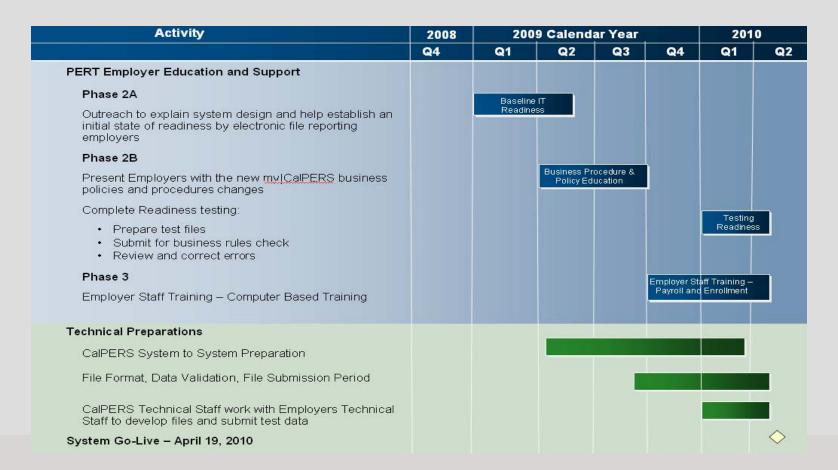Prepared by: Tim Herrback, PERT Educator

Agenda

» my|CalPERS Project Schedule Update

» Phase 2 Employer Education

- Technical Outreach

- Business Procedure & Policy Education

» Contacting PERT

my|CalPERS Project Schedule Update

Activity	2008	2009 Calendar Year				2010	
	Q4	Q1	Q2	Q3	Q4	Q1	Q2

PERT Employer Education and Support

Phase 2A

Outreach to explain system design and help establish an initial state of readiness by electronic file reporting employers

— Baseline IT Readiness (2009 Q1)

Phase 2B

Present Employers with the new my|CalPERS business policies and procedures changes

— Business Procedure & Policy Education (2009 Q2–Q3)

Complete Readiness testing:
- Prepare test files
- Submit for business rules check
- Review and correct errors

— Testing Readiness (2010 Q1)

Phase 3

Employer Staff Training – Computer Based Training

— Employer Staff Training – Payroll and Enrollment (2010 Q1)

Technical Preparations

CalPERS System to System Preparation (2009 Q2 – 2010 Q1)

File Format, Data Validation, File Submission Period (2009 Q4 – 2010 Q2)

CalPERS Technical Staff work with Employers Technical Staff to develop files and submit test data (2010 Q1–Q2)

System Go-Live – April 19, 2010

Phase 2 Employer Education
Part A: Technical Outreach

» **Purpose**: To understand employer environment

» **Audience**:

  - Employers that selected electronic file reporting

  - Third Party Service Providers

  - Financial and Enrollment Software Providers

» **Approach**: Face-to-face interactive discussions

» **Content**: Data element and system design relationships

Learn about employer system and data considerations

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Phase 2 Employer Education
Part 2B – Business Procedures & Policies

» **Purpose**: Familiarize employers about CalPERS

business changes to prepare for my|CalPERS transition

» **Audience**:

- All employers and third parties – online and file reporters

» **Approach**: Mix of Web conference & face-to-face

» **Content**:

- Business processes, procedures, and policy changes

PERT Information & Contacts

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